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Reference management software - EndNote

THOMSON REUTERS
ENDNOTE

Presenters:

Research Support Team

Libraries, Research & Learning Resources

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Learning Outcomes

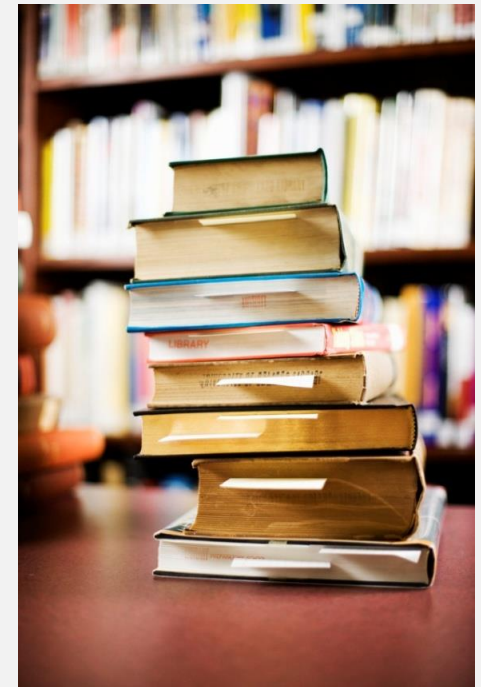By the end of the session, we hope you will have:

- understood how **Reference Management software** can assist in storing and citing references
- seen **demonstrations** of EndNote X7
- **practiced** using the desktop version of EndNote
- know where to obtain **support**

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What are reference management packages?

- Automated software that creates a **database of references** (often with opportunity to add or link to a fulltext PDF)

- Some software is **subscription** (paid by the University) and some is **open source or freemium** software

- LaTex compatible software includes JabRef and BibTex

- Software options include:

  * EndNote   * RefWorks

  * Mendeley   * Zotero

  * ReadCube   * RefME

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What can a reference management software do?

- Create a **database** (library) **of references**

- Bring together references from a **range of sources**

- Keep all your references **safe** and in **one place**

- Produce **tailored bibliographies** and configure bibliographies according to required referencing style

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Why use reference management software?

- **Saves time**
  - eliminates the need to type out every single reference manually
- **Helps keep track** of what you've read
- Provides somewhere to '**store**' all references
- Ensures **consistent referencing**
- Enables you to easily adept citation style for different publications

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EndNote or a Web-based product?

- Where will you be searching for information?
  - Library, lab or home?
- Where will you do your reflection and writing?
  - Library, lab, home, fieldwork?
- Will you be based in one place or moving round?
- Do you have your own desktop PC/Mac or laptop or will you use a University PC?

Whatever you select, always back up your data!

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Which version?

- The main version used on campus is EndNote X7
- Some departmental PCs may use earlier versions
- If you purchase EndNote for your own use, you will receive EndNote X7

Note:

- The interface typically doesn't change to a great extent
- There will be added features with new versions

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Accessing EndNote

- University **site licence** available for **EndNote**
  - Available on all University PCs including all University **Computer Room PCs**
  - Contact **IT Services** for use on Departmental PCs

  - **Individual licences** can be purchased from Bilaney Consultants
  - http://www.bilaney-consultants.co.uk/
  - From £69 + VAT

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EndNote versions

- **EndNote** Desktop has greater functionality
  - Edit output styles and filters
  - More output styles
  - Unlimited number of references
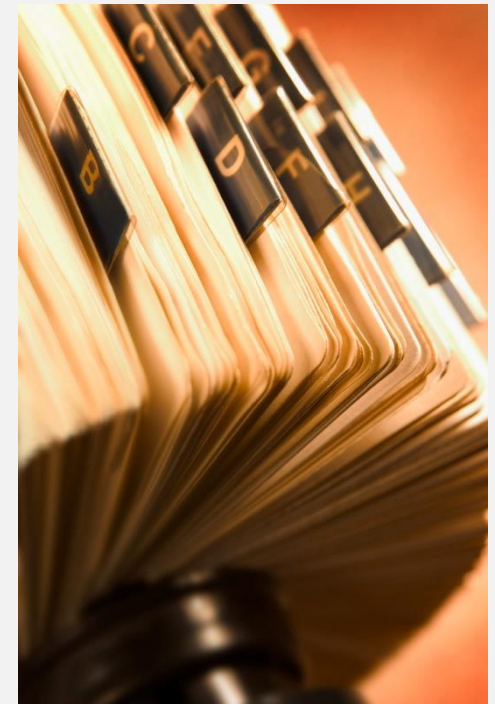 - Licence required for home use

EndNote Online

  - Available via the web - access from anywhere
  - Reliant on Internet connection
  - Synchronise with EndNote Desktop

EndNote Basic

Basic version can be used after you graduate

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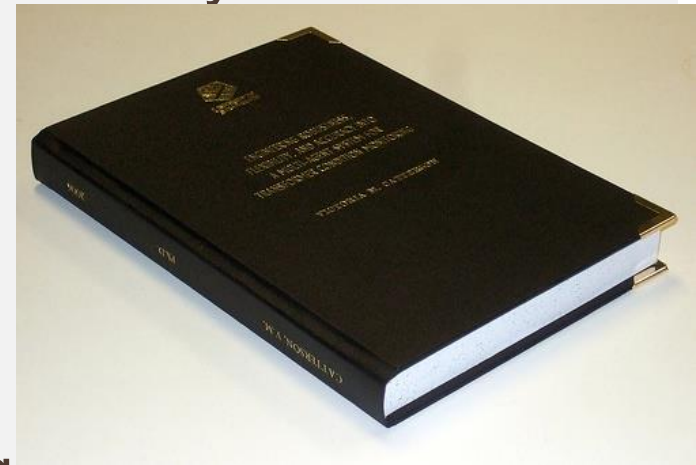UNITED KINGDOM · CHINA · MALAYSIA

Creating a database

- **Pre-defined templates** for different data formats
- **Manually** add and edit records
- **Electronically** import records retrieved from bibliographic databases or from PDF documents
- Create your own **indexes**
- Include **abstract** and your own **notes**
- Include **URLs**, attach **PDFs** and **figures**
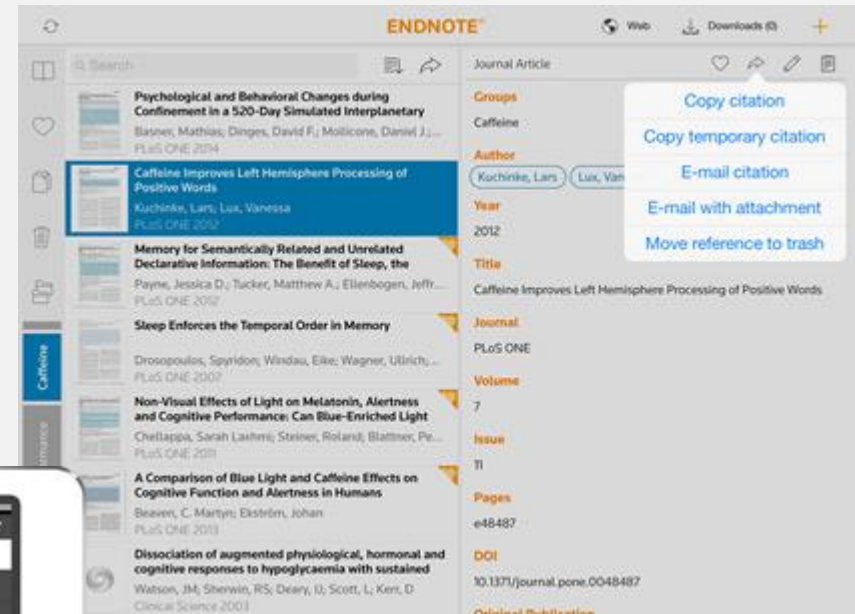- **Searchable**

Citing references in documents

- Possible to link to **word processing** packages

- **Search EndNote** (or alternative software) to identify required references

- **Insert** the reference required in the body of the text as you go along

- Bibliography automatically created at end of document

- Choose from predefined styles

- May require some manual editing

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Endnote for iPad is an app available from the iTunes App Store. It allows you to collect and store references and synchronise them with your web account. A PDF guide and video support is available.

http://endnote.com/ipad

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Using EndNote after you graduate

- Desktop version
  - Site licence only for current students
  - If you have purchased an individual licence – it is yours to keep

- Online version
  - Reverts to EndNote Basic after you graduate
  - Holds all references and attachments already created
  - More limited functionality and storage capacity
  - May wish to change email address

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Developing your expertise

- UoN workbooks (EndNote and EndNote Online)

  Link to X7 workbooks at:
  http://www.nottingham.ac.uk/studyingeffectively/writing/referencing/managingrefs.aspx

- EndNote training videos:
  https://www.youtube.com/user/EndNoteTraining

- EndNote
  http://endnote.com/training

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Help and Advice

- Check the EndNote and EndNote Online FAQs

http://endnote.com/support/faqs

- Contact the Library Helpline

http://www.nottingham.ac.uk/library/help/libraryhelplineform.aspx

OR

- Research Support Team

library-researchsupport@nottingham.ac.uk